

VIRGINIA

Daily Attendance Register

AND

Record of Class Grades

FOR


Shepherd's

School

In the County or City of

Bedford

For Year 1931-1932

 Read the Introduction Before Making any Entries in this Register

Erith Jane Garrett

Teacher

ISSUED BY
SUPERINTENDENT OF PUBLIC INSTRUCTION
Richmond, Virginia

Record of Class Grades

For month, semester, year

Grade Primer with enrollment of

Name Mary Louise Robertson
 Parent or Guardian J. F. Robertson
 Residence Bedford Va. R. 3
 Age when enrolled Primer
 Reported to Grade 2 (Month) May 19 32

Remarks:

Month	Department	Reading	Spelling	Writing	English	Mathematics	Community Study	History	History	Civics	Geography	Hygiene	Phys. Education	Music	Drawing	Home Economics	Agriculture	Industrial Arts	Aver. Scholarship	
		5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
1		B	B	C		B							C							
2		B	A	B		B							C							
3		B	A	B		A							C							
4		B	A	B		A							C							
5																				
	Exam.																			
	Avg.																			
6		B	a	a		a							B							
7		B	B	B		a							B							
8		B	a	a	B	a							B							
9		B	a	a	B	a							B							
10																				
	Exam.																			
	Avg.																			

Name Louise Skinnel
 Parent or Guardian Rush Skinnel
 Residence Bedford Va. R. 3
 Age when enrolled Primer
 Reported to Grade 2 (Month) May 19 32

Remarks:

Month	Department	Reading	Spelling	Writing	English	Mathematics	Community Study	History	History	Civics	Geography	Hygiene	Phys. Education	Music	Drawing	Home Economics	Agriculture	Industrial Arts	Aver. Scholarship	
		5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
1		B	B	C		B							C							
2		B	A	B		B							C							
3		B	B	A		B							C							
4		C	B	B		B							C							
5																				
	Exam.																			
	Avg.																			
6		C	a	a		a							B							
7		B	a	B		a							B							
8		B	a	B	B	a							B							
9		B	a	C	B	a							B							
10																				
	Exam.																			
	Avg.																			

Name David Adams
 Parent or Guardian John Adams
 Residence Blaine Mt. Va. R. 3
 Age when enrolled Primer
 Reported to Grade (Month) , 19

Remarks:

Month	Department	Reading	Spelling	Writing	English	Mathematics	Community Study	History	History	Civics	Geography	Hygiene	Phys. Education	Music	Drawing	Home Economics	Agriculture	Industrial Arts	Aver. Scholarship	
		5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
1																				
2		B	C	C		C							C							
3		B	B	B		C							C							
4		C	B	C		C							C							
5																				
	Exam.																			
	Avg.																			
6		B	B	C		C							C							
7		<u>Stopped</u>																		
8		<u>Stopped</u>																		
9		<u>Stopped</u>																		
10		<u>Stopped</u>																		
	Exam.																			
	Avg.																			

Retained

Name Junius Updike
 Parent or Guardian John Updike
 Residence Bedford Va. R. 3
 Age when enrolled Primer
 Reported to Grade (Month) , 19

Remarks:

Month	Department	Reading	Spelling	Writing	English	Mathematics	Community Study	History	History	Civics	Geography	Hygiene	Phys. Education	Music	Drawing	Home Economics	Agriculture	Industrial Arts	Aver. Scholarship	
		5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
1																				
2																				
3		C	D	D		D							C							
4		C	D	D		D							C							
5																				
	Exam.																			
	Avg.																			
6		C	D	D		D							C							
7		<u>No Grades</u>																		
8		B	D	D		D							C							
9		<u>No Grade.</u>																		
10		<u>No Grade.</u>																		
	Exam.																			
	Avg.																			
	Fin. Gr.																			

Retained

Record of Class Grades

For month, semester, year

For Grade Pa. with enrollment of

Table with 22 columns (Department to Industrial Arts) and 10 rows (Month 1-10). Student: Ruby Overstreet. Residence: Bedford Va. R. 3. Promoted to Grade 1st Primer (Month) 19.

Remarks: Retained. Exam. Avg. for months 6-10.

Table with 22 columns and 10 rows. Student: Ossie Updike. Residence: Bedford Va. R. 3. Promoted to Grade (Month) 19.

Remarks: Retained. Exam. Avg. for months 6-10.

Table with 22 columns and 10 rows. Student: Aubrey Updike. Residence: Bedford Va. R. 3. Promoted to Grade (Month) 19.

Remarks: Retained. Exam. Avg. for months 6-10. Note: "no grade" at month 8.

Table with 22 columns and 10 rows. Student: Marshall Updike. Residence: Bedford Va. R. 3. Promoted to Grade (Month) 19.

Remarks: Retained. Exam. Avg. for months 6-10. Note: "no grade" at month 9.

Record of Class Grades

For month, semester, year

For Grade 21 with enrollment of

Table with 22 columns (Department to Industrial Arts) and 10 rows (Month 1-10). Student: Evelyn Franklin. Residence: Bedford, Va. R. 3. Promoted to Grade (Month) 19.

Remarks: Exam. Avg. for months 6-10.

Table with 22 columns and 10 rows. Student: Woodie Overstreet. Residence: Bedford, Va. R. 3. Promoted to Grade (Month) 19.

Remarks: Exam. Avg. for months 6-10.

Table with 22 columns and 10 rows. Student: Allen Sumner. Residence: Bedford Va. R. 3. Promoted to Grade (Month) 19.

Remarks: Exam. Avg. for months 6-10.

Table with 22 columns and 10 rows. Student: Marshall Updike. Residence: Bedford Va. R. 3. Promoted to Grade (Month) 19.

Remarks: Retained. Exam. Avg. for months 6-10. Note: "no grade" at month 9.

Record of Class Grades

For month, semester, year

For Grade 3rd with enrollment of

Name Charlie Gillaspie
Parent or Guardian W. M. Mayhew
Residence Bedford Va. R. 3
Grade when enrolled 3rd
Promoted to Grade 4 (Month) May 1932

Condition

Table with columns: Month, Department, Reading, Spelling, Writing, English, Mathematics, Community Study, History, Civics, Geography, Hygiene, Phys. Education, Music, Drawing, Home Economics, Agriculture, Industrial Arts, Aver. Scholarship.

Name Odell Overstreet
Parent or Guardian W. A. Overstreet
Residence Bedford Va., R. 3
Grade when enrolled 3rd
Promoted to Grade 4 (Month) May 1932

Name Joe Overstreet
Parent or Guardian W. A. Overstreet
Residence Bedford Va. R. 3
Grade when enrolled 3rd
Promoted to Grade 4 (Month) May 1932

Conditioned

Name Nelson Updike
Parent or Guardian John Updike
Residence Bedford Va. R. 3
Grade when enrolled 3
Promoted to Grade 3 (Month) 19

Retained

Table with columns: Month, Department, Reading, Spelling, Writing, English, Mathematics, Community Study, History, Civics, Geography, Hygiene, Phys. Education, Music, Drawing, Home Economics, Agriculture, Industrial Arts, Aver. Scholarship.

Record of Class Grades

For month, semester, year

For Grade 3 with enrollment of

Name Gary Adams
Parent or Guardian John Adams
Residence Stone Mt. Va.
Grade when enrolled 3rd
Promoted to Grade (Month) 19

Retained

Name Sarah Adams
Parent or Guardian John Adams
Residence Stone Mountain Va.
Grade when enrolled 3rd
Promoted to Grade (Month) 19

Retained

Name Evelyn Updike
Parent or Guardian John Updike
Residence Bedford, Va. R. 3
Grade when enrolled
Promoted to Grade 4 (Month) May 19 32

Evelyn has been over the 2nd grade twice in 4th grade through 1/2 the 4th grade.

Name
Parent or Guardian
Residence
Grade when enrolled
Promoted to Grade (Month) 19

Table with columns: Month, Department, Reading, Spelling, Writing, English, Mathematics, Community Study, History, Civics, Geography, Hygiene, Phys. Education, Music, Drawing, Home Economics, Agriculture, Industrial Arts, Aver. Scholarship.

Record of Class Grades

For month, semester, year

For Grade 4 with enrollment of

Name	Parent or Guardian	Residence	Grade when enrolled	Promoted to Grade (Month) 19	Remarks:	Department																	Aver. Scholarship				
						5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21		22			
Rachel Skinnel	Frank Skinnel	Bedford Va. R. 3.	4th			B	B	B	C	B	C	B	B														
					Exam.	90	75	82	75	92		B	B														
					Avg.							B	B														
					Fin. Gr.							C	C														
Dennis Mitchell	Fred Overstreet	Bedford Va. R. 3.	4th			B	B	C	C	B	C	B	B														
					Exam.	90	56	78	58	90		B	B														
					Avg.							C	C														
					Fin. Gr.							C	C														
Ellen Overstreet	H. A. Overstreet	Bedford Va., R. 3.	4th			C	B	B	C	B	C	C	C														
					Exam.	90	76	90	43	98		C	C														
					Avg.							C	C														
					Fin. Gr.							C	C														
Winifred Robertson	L. F. Robertson	Bedford Va. R. 3.	4th			B	B	A	B	B	C	B	C														
					Exam.	95	90	98	62	82		B	C														
					Avg.							C	B														
					Fin. Gr.							C	C														

Record of Class Grades

For month, semester, year

For Grade 4 with enrollment of

Name	Parent or Guardian	Residence	Grade when enrolled	Promoted to Grade (Month) 19	Remarks:	Department																	Aver. Scholarship			
						5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21		22		
Jennie Sumner	B. M. Sumner	Bedford Va. R. 3.	4th			C	C	B	C	B	B	C	C													
					Exam.	78	50	77	88	80		C	C													
					Avg.							C	C													
					Fin. Gr.							C	C													
Evelyn Updike	Janie Updike	Bedford Va. R. 3.	4th			B	D	D	C	C	D	C														
					Exam.	80	66	75	93	79		B	B													
					Avg.					80		B	B													
					Fin. Gr.							D	C													

Promoted to
1932

Record of Class Grades

For month, semester, year

For Grade 6 with enrollment of

Table with 23 columns (Department, Reading, Spelling, Writing, English, Mathematics, Community Study, History, Civics, Geography, Hygiene, Phys. Education, Music, Drawing, Home Economics, Argiculture, Industrial Arts, Aver. Scholarship) and rows for student Howard Ellis and three other unnamed students, showing monthly grades and exam averages.

Record of Class Grades

For month, semester, year

For Grade 7 with enrollment of

Table with 23 columns (Department, Reading, Spelling, Writing, English, Mathematics, Community Study, History, Civics, Geography, Hygiene, Phys. Education, Music, Drawing, Home Economics, Argiculture, Industrial Arts, Aver. Scholarship) and rows for students Rice Franklin, Virginia Robertson, Nancy Williamson, and Thes Williamson, showing monthly grades and exam averages.

Read the directions on cover pages and on page 25 before making entries below.

Daily Attendance Record for Calendar Month No. 9

Ending Sept. 1931

DAYS OF MONTH	DAYS OF WEEK	M T W T F M T W T F							M T W T F M T W T F							Days on Roll	Days Present	Miles from School
NAMES OF PUPILS	AGE																	
David Adams	1 8																	
Adams Fanny	2 11																	
Hayward Ellis	3 11																	
Kee Franklin	4 13																	
Welford	5 11																	
Gillaspie Charlie	6 12																	
" Nick	7 13																	
Mitchell Durwood	8 10																	
Manlow Ray	9 13																	
Overstreet Odell	10 12																	
" Rodie	11 10																	
" Joe	12 14																	
Sumner Allen	13 8																	
" Jennings	14 11																	
Wacker Jesse	15 13																	
Uplike Aubrey	16 9																	
" Marshall	17 11																	
" Welford	18 15																	
" Johnson	19 7																	
Adams Sarah	20 10																	
Franklin Evelyn	21 8																	
Overstreet Ellen	22 15																	
" Ruby	23 9																	
Robertson Mary	24 7																	
" Wimpred	25 10																	
Robertson Virginia	26 11																	
Skinnell Louise	27 6																	
" Rachel	28 10																	
Sumner Lura	29 13																	
Williamson Myrtle	30 13																	
Uplike Evelyn	31 12																	
" Odell	32 8																	
33																		
34																		
35	17																	
36	15																	
37																		
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44																		
45																		
46																		
47																		
48																		

Daily Attendance Record for Calendar Month No. 10

Ending October 1931

DAYS OF MONTH	DAYS OF WEEK	1 2 5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 26 27 28 29 30							Days on Roll	Days Present	Miles from School
1											
2											
3											
4											
5											
6											
7											
8											
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Read the directions on cover pages and on page 25 before making entries below.

Daily Attendance Record for Calendar Month No. 11

Ending November 1931

DAYS OF MONTH	2 3 4 5 6 9 10 11 12 13 16 17 18 19 20 23 24 25 26 27 30							Days on Roll	Days Present	Miles from School																		
DAYS OF WEEK	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	Days on Roll	Days Present	Miles from School
NAMES OF PUPILS																									AGE			
David Adams																									1	8		
Adams Garry																									2	11		
Howard Ellis																									3	11		
Kee Franklin																									4	13		
Welford																									5	11		
Gillaspi Charlie																									6	12		
" Nick																									7	13		
Mitchell Durward																									8	10		
Warren Ray																									9	13		
Querstret Odell																									10	12		
" Rodie																									11	10		
" Joe																									12	14		
Sumner Allen																									13	8		
" Jennings																									14	11		
Wacker Jesse																									15	13		
Uphike Aubrey																									16	9		
" Marshall																									17	11		
" Hatford																									18	15		
" Junior																									19	7		
Adams Sarah																									20	16		
Franklin Evelyn																									21	8		
Querstret Ellen																									22	15		
" Ruby																									23	9		
Robertson Mary																									24	7		
" Winifred																									25	16		
Robertson Virginia																									26	11		
Skinnell Louise																									27	6		
" Rachel																									28	10		
Sumner Sara																									29	13		
Williamson M. L. Taylor																									30	1		
Uphike Evelyn																									31	15		
" Odell																									32	8		
																									33			
																									34			
																									35			
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Franksgiving Holiday

Daily Attendance Record for Calendar Month No. 12

Ending December 1931

DAYS OF MONTH	1 2 3 4 7 8 9 10 11 14 15 16 17 20 21 22							Days on Roll	Days Present	Miles from School																
DAYS OF WEEK	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	Days on Roll	Days Present	Miles from School			
																									1	9
																									2	9
																									3	15
																									4	14
																									5	15
																									6	7
																									7	15
																									8	10
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																									10	13
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																									12	13
																									13	14
																									14	13
																									15	11
																									16	15
																									17	13
																									18	7
																									19	13
																									20	8
																									21	16
																									22	13
																									23	15
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																									26	15
																									27	14
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																									29	16
																									30	15
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																									32	14
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Holiday

Read the directions on cover pages and on page 25 before making entries below.

Daily Attendance Record for Calendar Month No. 3

Ending March 1932

DAYS OF MONTH	
DAYS OF WEEK	
NAMES OF PUPILS	
1	David Adams
2	Adams Garry
3	Hayward Ellis
4	Rice Franklin
5	Welford
6	Gillaspie Charlie
7	Nick
8	Mitchell Durwood
9	Manly Ray
10	Querstreet Odell
11	Woodie
12	Joe
13	Summer Allen
14	Jennings
15	Wacker Jascha
16	Uptake Aubrey
17	Marshall
18	Welford
19	Johnson
20	Adams Sarah
21	Franklin Evelyn
22	Querstreet Edith
23	Rehner
24	Robertson Mary
25	Kimfred
26	Robertson Virginia
27	Skinnell Louise
28	Beebe
29	Summer Lura
30	Williamson Mithun
31	Uptake Evelyn
32	Odell
33	
34	
35	Robertson
36	Hollis
37	
38	
39	
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43	
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45	
46	
47	
48	

M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	Days on Roll	Days Present	Miles from School								
																							1	2	3	4	5	6	7	8
																					21	9								
																					21	7								
																					21	17								
																					21	20								
																					21	17								
																					21	4								
																					21	14								
																					21	13								
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Disappeared

Daily Attendance Record for Calendar Month No. 4

Ending April 1932

M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	Days on Roll	Days Present	Miles from School							
																							1	2	3	4	5	6	7
																						0	0						
																						0	0						
																						21	20						
																						21	17						
																						21	20						
																						21	7						
																						21	16						
																						21	13						
																						21	18						
																						21	14						
																						21	20						
																						21	4						
																						21	15						
																						12	12						
																						0	0						
																						21	8						
																						0	0						
																						21	9						
																						0	0						
																						21	21						
																						21	18						
																						21	20						
																						21	21						
																						21	21						
																						21	21						
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																						21	19						
																						21	12						
																						21	16						
																						21	12						
																						21	13						

Read the directions on cover pages and on page 25 before making entries below.

DAYS OF MONTH	
DAYS OF WEEK	
NAMES OF PUPILS	
David Adams	1
Adams Gary	2
Howard Ellis	3
Lee Franklin	4
Welford	5
Gillaspi Charlie	6
Nick	7
Mitchell Durward	8
Manly Ray	9
Querstret Odell	10
" Hodie	11
" Joe	12
Summer Allen	13
" Jennings	14
Wacker Jaspar	15
Uplike Aubrey	16
" Marshall	17
" Hatford	18
" Johnson	19
Adams Sarah	20
Franklin Evelyn	21
Querstret Odell	22
" Reel	23
Robertson Mary	24
" Kimfred	25
Robertson Virginia	26
Skinnell Annie	27
" Reel	28
Summer Laura	29
Williamson M. E. J.	30
Uplike Evelyn	31
" Odell	32
	33
	34
	35
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	39
	40
	41
	42
	43
	44
	45
	46
	47
	48

DAILY CLASS SCHEDULE FOR SESSION

Grade or Class

Subject

No. Minutes

Hour

Used State Course
of Study

Daily Attendance Record and Monthly Summaries

Directions

- In the Daily Attendance Record, page 14, write in alphabetical order first the names of the boys and then the names of the girls, giving in each case the surname first.
- Give under Age the age each child was on September 1, and do not change the age during the session.
- On the last school day of the month fill in all the items called for in the summary for the first month shown on this page, and mail the monthly report to the superintendent's office or clerk of the school board, as directed. Do the same for each of the succeeding months.
- Average daily attendance for any month is found by computing the total number of days pupils were present that month and dividing this number by the number of days school was open that month; for example, if 25 pupils were present a total of 455.5 days in any month, and the school was open 20 days that month, the average daily attendance is 455.5 divided by 20 which equals 22.7 or 23.
- Average daily attendance for the term or year is found by computing the total number of days pupils were present during the year and dividing this number by the total number of days school was open during the term. (Average daily attendance for the term cannot be found by adding the daily attendance for all months taught and dividing by the number of months school was open, except when each school month has exactly the same number of days taught.)
- Percentage of attendance is found by dividing total days on the roll into total days present.

	For First Month			For Second Month		
	B	G	T	B	G	T
Total enrollment to date				16	12	28
On roll for month				16	12	28
Average attendance				11+	8+	19+
Total days on roll				349	236	585
Total days present				317	230	547
Percentage attendance				9.2	9.7	12.5
Number cases of absence				32	6	38
Number cases of tardiness				40	43	83
Number dropped				0	0	0
Number days taught in month						27
Salary due for month						94.50
Number visits to homes						0
Number visits by Superintendent						0
Number visits by Trustees						0
Number visits State Supervisors						0
Number visits Local Supervisor						0

	For Third Month			For Fourth Month			For Fifth Month			For Sixth Month		
	B	G	T	B	G	T	B	G	T	B	G	T
Total enrollment to date	19	13	32	19	13	32	21	13	34	21	13	34
On roll for month	19	13	32	19	13	32	21	13	34	21	13	34
Average attendance	19 1/2	19 1/2	30 1/2	14 3/4	11 7/16	22 1/2	18 1/2	12 20 1/2	15 11 20 1/2			
Total days on roll	368	279	647	504	208	712	420	266	680	441	273	714
Total days present	223	207	430	236	183	419	365	246	605	320	235	555
Percentage attendance	8+	9+	17+	7+	8+	15+	86	9+	17+	72	8+	15+
Number cases of absence	45	12	57	69	25	93	55	20	75	121	39	159
Number cases of tardiness	48	52	100	67	62	129	58	56	114	68	69	137
Number dropped	6	0	0	0	0	0	0	0	0	0	0	0
Number days taught in month		19			17			20			21	
Salary due for month		166.50			159.50			170.00			173.50	
Number visits to homes		0			0			0			0	
Number visits by Superintendent		0			0			0			0	
Number visits by Trustees		0			0			0			0	
Number visits State Supervisors		0			0			0			0	
Number visits Local Supervisor		0			0			0			0	

	For Seventh Month			For Eighth Month			For Ninth Month			For Tenth Month		
	B	G	T	B	G	T	B	G	T	B	G	T
Total enrollment to date	19	13	32	15	12	27	15	12	27	15	12	27
On roll for month	19	13	32	15	12	27	15	12	27	15	12	27
Average attendance	11 1/2	10 1/2	21 1/2	9 1/2	10 1/2	19 1/2	7 1/2	10 1/2	18 1/2	7 1/2	10 1/2	18 1/2
Total days on roll	399	273	672	315	252	567	210	168	378	210	168	378
Total days present	208	205	413	201	213	414	110	140	250	110	140	250
Percentage attendance	5.7	7.5	13	6.38	8.47	14.7	5.78	8.31	14.0	5.78	8.31	14.0
Number cases of absence	171	68	239	114	39	153	90	28	118	90	28	118
Number cases of tardiness	47	67	114	30	45	75	6	24	30	6	24	30
Number dropped	2	0	2	4	1	5	0	0	0	0	0	0
Number days taught in month		21			21			14			14	
Salary due for month		73.50			73.50	38.50		49.00			49.00	
Number visits to homes		0			1			0			0	
Number visits by Superintendent		0			0			0			0	
Number visits by Trustees		0			0			0			0	
Number visits State Supervisors		0			0			0			0	
Number visits Local Supervisor		0			0			0			0	

AGE-GRADE DISTRIBUTION SHEET

List All Boys and Girls Enrolled in Each Grade, Distributed on Proper Age Line. (See directions below.)

GRADE	First Grade		Second Grade		Third Grade		Fourth Grade		Fifth Grade		Sixth Grade		Seventh Grade		Eighth Grade		Ninth Grade		Tenth Grade		Eleventh Grade		Twelfth Grade		Special and Uncl'ied		Total—D		GRAND Total—B	
	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.		
AGE																														
No. Under 7		1																												
No. Ago 7	1	1																												
" " 8	1	1	1	1																										
" " 9	1	1																												
" " 10			1		1	2	2																							
" " 11			1		1	1	1	1	1				1																	
" " 12					2	1																								
" " 13							1	2	2				1																	
" " 14					1																									
" " 15					1			1						1																
" " 16																														
" " 17													1																	
" " 18																														
" " 19																														
No. Over 19																														
TOTAL—A	3	4	3	1	5	2	3	3	3	2	1		3	1																
No. Promoted																														
No Failed																														
No. Dropped	1				2	1			1				2																	
TOTAL—C																														

DIRECTIONS.—After the number of pupils (boys and girls entered in separate columns) is filled in properly in the first vertical column for the first grade and then for the other grades, the number in each grade is to be totaled as provided opposite "Total—A;" then the number of boys under seven years of age for all the grades as recorded should appear in the proper space in the first column under "Total—D," and in like manner the number of girls under seven years of age should be totaled. By the same method the number of boys and then the number of girls of the other ages represented should be totaled in the appropriate spaces under "Total—D," "Grand Total—B" merely represents the sum total of boys and girls recorded under "Total—D." The total of all of the items opposite "Total—A," and the total of all of the items under "Grand Total—B" placed at the bottom of the column headed "Grand Total—B" should be the same. Likewise the total of boys and girls under "Total—D" should equal the total under "Grand Total—B." This is an easy method of checking the data required in this table.

A further check should be made of the Age-Grade Distribution against the table appearing under Summaries for Term shown elsewhere in this register; for example, the totals, boys and girls, for grades 1, 2, 3 and 4 in the Age-Grade Distribution should be the same as the total of item 9 in Summaries for Term. Again, totals, boys and girls, for grades 5, 6 and 7 in the Age-Grade Distribution should be the same as the total of item 13 in Summaries for Term. Totals, boys and girls, for grades 8 and 9 in the Age-Grade Distribution should be the same as the total of item 17 in Summaries for Term. Totals, boys and girls, of grades 10 and 11 in the Age-Grade Distribution should be the same as item 21 in Summaries for Term.

"Total—C" above calls for the total number of pupils, boys and girls, promoted, failed, and dropped for each grade. These totals when summarized should check with the summaries of these items under Summaries for Term.

The Age-Grade Distribution called for in the Term Report is exactly the same as the distribution called for on this sheet, except that boys and girls are not separated in the table on the Term Report. It is suggested that this sheet be filled out first and that the number of boys and girls in this record be added together to provide the data required for the Age-Grade Distribution on the Term Report.

SUMMARIES FOR TERM

No. of months taught	8		
No. of days taught	160		
No. of days teacher present	144		
	BOYS	GIRLS	TOTAL
1. Total enrollment	21	13	34
2. Average daily attendance			
3. Total days on roll			
4. Total days present			
5. Per cent attendance			
6. No. promoted grades 1-4			
7. No. failed grades 1-4			
8. No. dropped grades 1-4	3	1	4
9. Total no. enrolled grades 1-4	14	10	24
10. No. promoted grades 5-7			
11. No. failed grades 5-7			
12. No. dropped grades 5-7	3	0	3
13. Total no. enrolled grades 5-7	7	3	10
14. No. promoted grades 8-9			
15. No. failed grades 8-9			
16. No. dropped grades 8-9			
17. Total no. enrolled grades 8-9			
18. No. promoted grades 10-11			
19. No. failed grades 10-11			
20. No. dropped grades 10-11			
21. Total no. enrolled grades 10-11			
22.			

NOTE—The totals, boys and girls, items 6, 7 and 8 above, will be the same as the total, boys and girls, item 9; in the same way the totals for items 10, 11 and 12 will equal the total for item 13; the totals for items 14, 15 and 16 will equal the total for item 17; and the totals for items 18, 19 and 20 will equal the total for item 21. The total of items 9, 13, 17 and 21 will equal the total of item 1. This careful checking of the above table shall be made before the register is turned in at the superintendent's office. The items of the above table must agree with the corresponding items in the Age-Grade Distribution table shown on the preceding page. Note the special instructions given under this table.

23. Names of pupils from other counties

INSTRUCTION

- 24. No. pupils supplied with textbooks by school board? 0
- 25. Could pupils secure textbooks at contract prices? yes
- 26. No. hours devoted to instruction in elementary school branches
- 27. No. hours devoted to instruction in high school branches 0
- 28. Did you use State course of study? yes
- 29. Is there a United States flag on schoolhouse? No

TEACHER

- 30. Race White Age 22 Sessions taught 3
- 31. Graduate of high school? yes. Montvale High
- 32. Graduate of college or normal? No.
- 33. If not graduate, what advanced schools attended? J.T.C. Hartford
- 34. Grade of certificate Elementary
- 35. When issued 1931
- 36. Are you member of State Teachers' Association? yes
- 37. What educational periodicals do you take? Va. Journal of Education
- 38. Has your school a community league? No
- 39. Approximate membership? 0
- 40. No. volumes in school library? 120
- 41. No. pupils in (a) Corn Clubs 0 (b) Canning Clubs 0
- (c) Garden Clubs 0 (d) School fair work 0
- 42. No. pupils' homes visited by teacher? 2
- 43. No. teachers' meetings attended? 3
- 44. Teacher's salary per month? \$ 70.00
- 45. Teacher's salary for term? \$ 560.00
- 46. Amount paid by teacher for room and board per month? \$ 20.00
- 47. No. visits to school by
 - (a) Division Superintendent 0
 - (b) Assistant Superintendent 0
 - (c) Members county school board 0
 - (d) Clerk of School board 0
 - (e) State supervisors 0
 - (f) Local supervisors 0
- 48. Suggestions for next session

I certify that the records in this register are correct.

Teacher.

Home Address

Date

DIVISION SUPERINTENDENT OF SCHOOLS
FOR BEDFORD COUNTY
Bedford, Virginia

SPECIAL REPORT TO SUPERINTENDENT
(to be returned with term reports)

School year 1930-31

1. SCHOOL PROPERTY

(a) Left in schoolhouse:

No. of desks (single or double) 28 . No. library books 120

Bookcase 1 . Maps of U.S. Globe of World Globes, etc.

Other equipment (name) how. "Work Books" all grades of Bedf.
Manuals for history
History
Photography

(b) Axe, 0 Brooms 2, Erasers 12, etc.

(c) Left elsewhere (state what and where) Key, Mrs. N. L. Robertson

(d) Where were the Physical Inspection Cards, Manuals and Workbooks left? 2 class, in teacher's desk

(e) Where were the keys left? Mrs. N. L. Robertson's

2. REPAIRS

(a) What repairs to schoolhouse are needed? Give size and number of broken window panes. 6 12" x 15" Locks for windows the blinds have decayed
Steps for door and lock.

3. BOARDING PLACE.

(a) Name and address of party with whom teacher boarded. Mrs. N. L. Robertson's, R#3, Bedford, Va.
Ant. (paid per month) 20.00

(b) Remarks for guidance of teacher for next year This place, good board

4. MONEY RAISED FOR SCHOOL

(a) Give amount of money raised locally for your school during this term _____

(b) Give each item of expenditure and cost of same _____

(c) How much balance on hand and where and in whose name was it left _____

5. NAME AND ADDRESS OF LOCAL ADVISER N. L. Robertson, R#3, Bedford, Va.

6. SCHOOL AND COMMUNITY LEAGUES

(a) No. members Community League _____ Junior League 21

(b) Have you sent in Jr. League report and dues for year? Yes

7. How many pupils will there be to enter the primary grade next year? 3

SCHOOL Shepherd

PRINCIPAL Lydia Markham