

# VIRGINIA

## Daily Attendance Register

AND

## Record of Class Grades

FOR


*Union*

School

In the County or City of

*Bedford*

For Year 1933-1934

 Read the Introduction Before Making any Entries in this Register

*Iva F. Forgie*

Teacher

ISSUED BY  
SUPERINTENDENT OF PUBLIC INSTRUCTION  
Richmond, Virginia









### Record of Class Grades

For month, semester, year

For Grade III with enrollment of

Name Wheeler, Marvin  
 Parent or Guardian G. D. Wheeler  
 Residence Shopton, Va.  
 Grade when enrolled III  
 Promoted to Grade (Month) May 1934  
 Remarks:

Month	Department	Reading	Spelling	Writing	English	Mathematics	Community Study	History	History	Civics	Geography	Health Ed.	Phys. Education	Music	Drawing	Home Economics	Agriculture	Industrial Arts	Aver. Scholarship	
1	C	D	D	C	D	C						B	B							
2	C	C	D	C	D	D						B	B							
3	C	D	D	C	D	D						B	B							
4	C	D	D	C	D	D						B	B							
5	C	C	C	C	D	D														
Exam. Avg.												B	B							
6	B	C	C	C	D	D						B	B							
7	B	D	C	C	D	D						B	B							
8	B	C	C	C	C	D						B	B							
9																				
10																				
Exam. Avg.																				
Fin. Gr.																				

*Retained in grade 3.*

Name  
 Parent or Guardian  
 Residence  
 Grade when enrolled  
 Promoted to Grade (Month) , 19  
 Remarks:

Month	Department	Reading	Spelling	Writing	English	Mathematics	Community Study	History	History	Civics	Geography	Health Ed.	Phys. Education	Music	Drawing	Home Economics	Agriculture	Industrial Arts	Aver. Scholarship	
1																				
2																				
3																				
4																				
5																				
Exam. Avg.																				
6																				
7																				
8																				
9																				
10																				
Exam. Avg.																				
Fin. Gr.																				

Name  
 Parent or Guardian  
 Residence  
 Grade when enrolled  
 Promoted to Grade (Month) , 19  
 Remarks:

Month	Department	Reading	Spelling	Writing	English	Mathematics	Community Study	History	History	Civics	Geography	Health Ed.	Phys. Education	Music	Drawing	Home Economics	Agriculture	Industrial Arts	Aver. Scholarship	
1																				
2																				
3																				
4																				
5																				
Exam. Avg.																				
6																				
7																				
8																				
9																				
10																				
Exam. Avg.																				
Fin. Gr.																				

Name  
 Parent or Guardian  
 Residence  
 Grade when enrolled  
 Promoted to Grade (Month) , 19  
 Remarks:

Month	Department	Reading	Spelling	Writing	English	Mathematics	Community Study	History	History	Civics	Geography	Health Ed.	Phys. Education	Music	Drawing	Home Economics	Agriculture	Industrial Arts	Aver. Scholarship	
1																				
2																				
3																				
4																				
5																				
Exam. Avg.																				
6																				
7																				
8																				
9																				
10																				
Exam. Avg.																				
Fin. Gr.																				

### Record of Class Grades

For month, semester, year

For Grade III with enrollment of

Name Callahan, Ruth  
 Parent or Guardian W. A. Callahan  
 Residence Shopton, Va.  
 Grade when enrolled III  
 Promoted to Grade (Month) May 1934  
 Remarks:

Month	Department	Reading	Spelling	Writing	English	Mathematics	Community Study	History	History	Civics	Geography	Health Ed.	Phys. Education	Music	Drawing	Home Economics	Agriculture	Industrial Arts	Aver. Scholarship	
1	C	C	C	C	C	D						B	B							
2	B	B	C	C	C	C						B	B							
3	B	C																		
4	B	D	D	C	C	C						B	B							
5	B	C	C	C	C	C						B	B							
Exam. Avg.																				
6	B	C	C	C	C	C						B	B							
7	B	D	C	C	D	D						B	B							
8	B	C	C	C	D	D						B	B							
9																				
10																				
Exam. Avg.																				
Fin. Gr.																				

*Retained in 3rd grade.*

Name Callahan, Mary  
 Parent or Guardian W. A. Callahan  
 Residence Shopton, Va.  
 Grade when enrolled III  
 Promoted to Grade (Month) May 1934  
 Remarks:

Month	Department	Reading	Spelling	Writing	English	Mathematics	Community Study	History	History	Civics	Geography	Health Ed.	Phys. Education	Music	Drawing	Home Economics	Agriculture	Industrial Arts	Aver. Scholarship	
1	C	C	C	C	C	C						B	B							
2	B	B	C	C	C	C						B	B							
3	B	C	C	C	C	C						B	B							
4	B	C	C	C	C	C						B	B							
5	B	C	C	C	C	C						B	B							
Exam. Avg.																				
6																				
7	B	C	C	C	D	D						B	B							
8	B	C	B	C	D	D						B	B							
9																				
10																				
Exam. Avg.																				
Fin. Gr.																				

*no report*

Name Mabel Holden  
 Parent or Guardian R. P. Holden  
 Residence Shopton, Va.  
 Grade when enrolled  
 Promoted to Grade (Month) May 1934  
 Remarks:

Month	Department	Reading	Spelling	Writing	English	Mathematics	Community Study	History	History	Civics	Geography	Health Ed.	Phys. Education	Music	Drawing	Home Economics	Agriculture	Industrial Arts	Aver. Scholarship	
1	C	C	C	C	D	C						B	B							
2	C	C	B	C	C	D						B	B							
3	C	C	C	C	D	D						B	B							
4	C	C	C	C	C	D						B	B							
5	B	C	C	C	C	D						B	B							
Exam. Avg.																				















Read the directions on cover pages and on page 25 before making entries below.

DAYS OF MONTH		
DAYS OF WEEK		
NAMES OF PUPILS		A
Aldridge, Billy	1	
" , Edwin	2	
" , Harold	3	1
Allen, Eva	4	1
" , Idiram	5	1
Anderson, James	6	1
Bowling, Jack	7	
" , Claude	8	1
Brown, Cecil	9	1
Care, Elwynne	10	
Callahan, Billy	11	
Holdren, Fred	12	
Kirk, Dean	13	
Lantz, Hampton	14	1
" , Clarence	15	
Nester, Harry	16	
" , Carlton	17	
Richardson, Vivian	18	1
" , Hubert	19	
Wills, Hubert	20	
Wheeler, Marvin	21	1
Witt, Willie	22	1
Bowling, William	23	1
	24	
	25	
	26	
	27	
	28	
	29	
Allen, Maybell	30	
Bowyer, Chae	31	
" , Joyce	32	
Callahan, Ruth	33	
" , Mary	34	1
Holdren, Mabel	35	
Lantz, Hazel	36	1
" , Mary	37	
Sublett, Makine	38	
" , Meta Mae	39	
Wood, Gloria	40	
Waldron, Dennis	41	1
Bowling, Helen	42	
	43	
	44	
	45	
	46	
	47	
	48	

DAILY CLASS SCHEDULE FOR SESSION

Grade or Class	Subject	No. Minutes	Hour
all	Chapel	15	9:10
Primer	Reading	20	9:15
I	Reading	35	9:35
II	Reading	25	10:05
all	Reading	30	10:30
III	Physical Education	20	10:45
IV	Work Book	10	11:05
II	Primer	10	11:15
all	no. work	15	11:25
	Language stories	10	11:40
	Spelling	10	11:50
	Supervised lunch	10	12:00
	no. recess	35	12:10
	Writing	10	12:45
	no. work	15	1:00
	Arithmetic	30	1:15
	Arithmetic	30	1:45
	Language	20	2:00
	Language	25	2:15
	Spelling	10	2:35
	Spelling	10	3:00
	Photography	10	3:10
	Supervised	20	3:20

Daily Attendance Record and Monthly Summaries

Directions

- In the Daily Attendance Record, page 14, write in alphabetical order first the names of the boys and then the names of the girls, giving in each case the surname first.
- Give under Age the age each child was on September 1, and do not change the age during the session.
- On the last school day of the month fill in all the items called for in the summary for the first month shown on this page, and mail the monthly report to the superintendent's office or clerk of the school board, as directed. Do the same for each of the succeeding months.
- Average daily attendance for any month is found by computing the total number of days pupils were present that month and dividing this number by the number of days school was open that month; for example, if 25 pupils were present a total of 455.5 days in any month, and the school was open 20 days that month, the average daily attendance is 455.5 divided by 20 which equals 22.7 or 23.
- Percentage of attendance for the term or year is found by computing the total number of days pupils were present during the year and dividing this number by the total number of days school was open during the term. (Average daily attendance for the term cannot be found by adding the daily attendance for all months taught and dividing by the number of months school was open, except when each school month has exactly the same number of days taught.)
- Percentage of attendance is found by dividing total days on the roll into total days present.

For First Month	B	G	T	For Second Month	B	G	T
Total enrollment to date	21	12	33	Total enrollment to date	22	12	34
On roll for month	21	12	33	On roll for month	22	11	33
Average attendance	17	10	27	Average attendance	19	10	29
Total days on roll	565	331	896	Total days on roll	470	242	712
Total days present	502	295	797	Total days present	420	229	649
Percentage attendance	88	89	88%	Percentage attendance	89	94	92%
Number cases of absence	63	36	99	Number cases of absence	50	13	63
Number cases of tardiness	1	4	5	Number cases of tardiness	13	9	22
Number dropped		1	1	Number dropped			
Number days taught in month	29			Number days taught in month	22		
Salary due for month	\$87			Salary due for month	\$66		
Number visits to homes	4			Number visits to homes	2		
Number visits by Superintendent	1			Number visits by Superintendent	0		
Number visits by Trustees	1			Number visits by Trustees	0		
Number visits State Supervisors	0			Number visits State Supervisors	0		
Number visits Local Supervisor	0			Number visits Local Supervisor	0		

For Third Month	B	G	T	For Fourth Month	B	G	T	For Fifth Month	B	G	T	For Sixth Month	B	G	T
Total enrollment to date	21	11	32	Total enrollment to date	21	11	32	Total enrollment to date	21	11	32	Total enrollment to date	21	11	32
On roll for month	20	9	29	On roll for month	20	10	30	On roll for month	18	10	28	On roll for month	19	10	29
Average attendance	18	8	26	Average attendance	17	8	25	Average attendance	16	9	25	Average attendance	13	7	20
Total days on roll	295	130	425	Total days on roll	420	210	630	Total days on roll	306	170	476	Total days on roll	399	210	609
Total days present	261	126	387	Total days present	349	177	526	Total days present	265	158	423	Total days present	271	146	417
Percentage attendance	88	97	92%	Percentage attendance	83	84	83%	Percentage attendance	86	93	89%	Percentage attendance	67	69	68%
Number cases of absence	34	4	38	Number cases of absence	71	33	104	Number cases of absence	41	12	53	Number cases of absence	122	64	186
Number cases of tardiness	3	1	4	Number cases of tardiness	21	8	29	Number cases of tardiness	10	3	13	Number cases of tardiness	5		5
Number dropped				Number dropped				Number dropped	2	0	2	Number dropped			2
Number days taught in month	15			Number days taught in month	21			Number days taught in month	17			Number days taught in month	21		
Salary due for month	\$45			Salary due for month	\$63			Salary due for month	\$51			Salary due for month	\$63		
Number visits to homes	4			Number visits to homes	4			Number visits to homes	2			Number visits to homes	2		
Number visits by Superintendent	0			Number visits by Superintendent	0			Number visits by Superintendent	0			Number visits by Superintendent	0		
Number visits by Trustees	0			Number visits by Trustees	0			Number visits by Trustees	0			Number visits by Trustees	0		
Number visits State Supervisors	0			Number visits State Supervisors	0			Number visits State Supervisors	0			Number visits State Supervisors	0		
Number visits Local Supervisor	0			Number visits Local Supervisor	0			Number visits Local Supervisor	0			Number visits Local Supervisor	0		

For Seventh Month	B	G	T	For Eighth Month	B	G	T	For Ninth Month	B	G	T	For Tenth Month	B	G	T
Total enrollment to date	21	11	32	Total enrollment to date	21	11	32	Total enrollment to date				Total enrollment to date			
On roll for month	17	10	27	On roll for month	18	10	28	On roll for month				On roll for month			
Average attendance	15	9	24	Average attendance	16	10	26	Average attendance				Average attendance			
Total days on roll	340	200	540	Total days on roll	270	150	420	Total days on roll				Total days on roll			
Total days present	302	175	477	Total days present	251	146	397	Total days present				Total days present			
Percentage attendance	89	87	88%	Percentage attendance	93	97	95%	Percentage attendance				Percentage attendance			
Number cases of absence	38	25	63	Number cases of absence	19	4	23	Number cases of absence				Number cases of absence			
Number cases of tardiness	5	4	9	Number cases of tardiness	3	4	7	Number cases of tardiness				Number cases of tardiness			
Number dropped	2			Number dropped				Number dropped				Number dropped			
Number days taught in month	20			Number days taught in month	15			Number days taught in month				Number days taught in month			
Salary due for month	\$60			Salary due for month	\$45			Salary due for month				Salary due for month			
Number visits to homes	2			Number visits to homes	0			Number visits to homes				Number visits to homes			
Number visits by Superintendent	0			Number visits by Superintendent	0			Number visits by Superintendent				Number visits by Superintendent			
Number visits by Trustees	0			Number visits by Trustees	0			Number visits by Trustees				Number visits by Trustees			
Number visits State Supervisors	0			Number visits State Supervisors	0			Number visits State Supervisors				Number visits State Supervisors			
Number visits Local Supervisor	0			Number visits Local Supervisor	0			Number visits Local Supervisor				Number visits Local Supervisor			

## AGE-GRADE DISTRIBUTION SHEET

List All Boys and Girls Enrolled in Each Grade, Distributed on Proper Age Line. (See directions below.)

GRADE	First Grade		Second Grade		Third Grade		Fourth Grade		Fifth Grade		Sixth Grade		Seventh Grade		Eighth Grade		Ninth Grade		Tenth Grade		Eleventh Grade		Twelfth Grade		Special and Uncl'fied		Total—D		GRAND Total—B	
	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.	B.	G.		
AGE																														
No. Under 7	1																											1	1	
No. Age 7	4	1						1																				4	2	6
" " 8	2	2			2	1		3																				4	6	10
" " 9	1				1	1																						2	1	3
" " 10	1				6	2																						7	2	9
" " 11																														
" " 12	1																											1	1	
" " 13					1																							1	1	
" " 14	1																											1	1	
" " 15																														
" " 16																														
" " 17																														
" " 18																														
" " 19																														
No. Over 19																														
TOTAL—A	11	3			10	4	1	4																				21	11	32
No. Promoted	8	3			8	2		3																				15	8	23
No. Failed	1				2	2																						2	2	5
No. Dropped	2				1			1																				3	1	4
TOTAL—C	11	3			10	4		4																				21	11	32

**DIRECTIONS.**—After the number of pupils (boys and girls entered in separate columns) is filled in properly in the first vertical column for the first grade and then for the other grades, the number in each grade is to be totaled as provided opposite "Total—A;" then the number of boys under seven years of age for all the grades as recorded should appear in the proper space in the first column under "Total—D," and in like manner the number of girls under seven years of age should be totaled. By the same method the number of boys and then the number of girls of the other ages represented should be totaled in the appropriate spaces under "Total—D;" "Grand Total—B" merely represents the sum total of boys and girls recorded under "Total—D." The total of all of the items opposite "Total—A," and the total of all of the items under "Grand Total—B" placed at the bottom of the column headed "Grand Total—B" should be the same. Likewise the total of boys and girls under "Total—D" should equal the total under "Grand Total—B." This is an easy method of checking the data required in this table.

A further check should be made of the Age-Grade Distribution against the table appearing under Summaries for Term shown elsewhere in this register; for example, the totals, boys and girls, for grades 1, 2, 3 and 4 in the Age-Grade Distribution should be the same as the total of item 9 in Summaries for Term. Again, totals, boys and girls, for grades 5, 6 and 7 in the Age-Grade Distribution should be the same as the total of item 13 in Summaries for Term. Totals, boys and girls, for grades 8 and 9 in the Age-Grade Distribution should be the same as the total of item 17 in Summaries for Term, and the total, boys and girls, of grades 10 and 11 in the Age-Grade Distribution should be the same as item 21 in Summaries for Term.

"Total—C" above calls for the total number of pupils, boys and girls, promoted, failed, and dropped for each grade. These totals when summarized should check with the summaries of these items under Summaries for Term.

The Age-Grade Distribution called for in the Term Report is exactly the same as the distribution called for on this sheet, except that boys and girls are not separated in the table on the Term Report. It is suggested that this sheet be filled out first and that the number of boys and girls in this record be added together to provide the data required for the Age-Grade Distribution on the Term Report.







NAME OF SCHOOL Union  
NAME OF TEACHER Iva Fergie  
Return with Term Reports.

I. SCHOOL PROPERTY

a. Left in Schoolhouse  
No. of desks 35 No. of Library Books 65-76-

Names of Encyclopedias in School none

Bookcases 1 Globes 0 Maps Virginia  
Asia, Africa, United States, Europe, North America

b. List equipment left elsewhere on the back of this sheet and at what place it was left. 2 buckets, 1/4 can of oil, 1 mop and 1 axe locked in cloak room. 1 broom, 2 pones

c. Where were the physical inspection cards, manuals and workbooks left?

In bookcase

d. Where were the keys left? Mr. Rusher's

II. REPAIRS

What repairs to schoolhouse are needed? Give number and size of broken

window panes. Steps need repairs 3 panes 10x20

III. BOARDING PLACE

a. Name and address of party with whom teacher boarded. at home.

b. Do you recommend this boarding place? Yes. Name and address of another boarding place you can recommend.

IV. MONEY RAISED FOR SCHOOL BY LEAGUE, ETC.

Give amount of money raised locally for school during this term.

a. Give each item of expenditure and cost of same.

c. How much balance on hand at present.

d. Where is this money and in whose name is it?

V. NAME AND ADDRESS OF LOCAL ORGANIZATION

VI. SCHOOL AND COMMUNITY

a. Number members Community League or P. O.

b. Number members Junior League. 32

VII. a. Number of pupils to enter the primary grade next year. 3

b. Your estimate of the enrollment for next year. 32

SIGNED May 21, 1934